

# AUTOMATIC PAYMENT PROGRAM ("APP")

ORIGINAL  
RETURN FOR PROCESSING

**Do you want to save time and postage every month?  
Explore Texas Veterans Land Board's Free Automatic  
Payment Program (APP).**

### HOW DOES THE PROGRAM WORK?

Once you sign up with APP, we will automatically deduct your loan payment from your checking or savings account each month. We will send notification to your bank to transfer the exact amount of your loan payment on your due date, from your checking or savings account to us. You will receive information about the transaction each month on your regular bank statement.

### WHAT ARE THE ADVANTAGES?

**Convenience.** You will no longer have to write a check each month for your loan payment. No Checks. No stamps. No envelopes. No trips to the mail box. APP will save you time and money.  
**Security.** You'll have peace of mind knowing that your monthly loan payment was made automatically and on time. You won't have to worry about forgetting to mail your check.

### APP IS FREE AND EASY

There is absolutely no charge for our APP service. We offer it to our customers because it assures prompt and accurate loan payments. It is simply more convenient for you and us.

### CAN I STILL MAKE ADDITIONAL PRINCIPAL PAYMENTS?

Yes! If you want to make additional payments, either designate below the amount of the principal curtailment to be withdrawn in addition to your monthly payment, or simply mail a check for the desired amount the first week of the month. Please include your loan account number and the words "additional principal" on the face of your check.

### HOW CAN I BEGIN THIS CONVENIENT SERVICE?

It's very simple. Just fill out the authorization agreement and return it to us. Please enclose a voided blank check or savings account deposit slip with the authorization agreement. (Simply write "void" across the face of your check) or a savings deposit slip from a current savings account. The authorization agreement and your voided check or deposit slip will give us the accurate information we need to begin your APP service and start saving you time and postage.

We will notify you in writing which month's payment will begin your APP service. Usually, processing takes about 45 days. However, please continue to make your normal loan payments, **UNTIL YOU ARE NOTIFIED BY TEXAS VETERANS LAND BOARD WITH A CONFIRMATION LETTER.**

If you have any questions, please call us toll free at 1-866-654-6345. One of our Customer Service Representatives will be happy to answer your questions or provide you with more information.

Fill out and return the APP authorization agreement today. You'll have one less thing to worry about month to month.

### CAN I CANCEL THE APP SERVICE?

The APP service may be canceled by sending us a written notice 30 days prior to your next due date, to the address listed below.

### WHAT HAPPENS IF I CHANGE MY BANK?

If you move your checking or savings account from your current bank to another one, you need to complete a new authorization agreement and mail it to us along with a "voided" blank check or savings account deposit slip, prior to the 10<sup>th</sup> of the month. You can request an additional form by calling our Customer Service Department toll free at 1-866-654-6345. When we receive the new form and your "voided" check or savings account deposit slip, please allow 2 to 3 weeks for the change to take place. We will notify you when the APP service will begin on your new account.

## AUTHORIZATION AGREEMENT FOR MONTHLY AUTOMATIC PAYMENT TEXAS VETERANS LAND BOARD, 1 CORPORATE DRIVE, SUITE 360, LAKE ZURICH, IL 60047-8945

Loan Account Number \_\_\_\_\_

I (we) hereby authorize Texas Veterans Land Board, and its successors, assigns, authorized agents or any entity servicing my loan on their behalf (hereinafter called THE LENDER) to initiate loan payment debit entries (which may vary from the amount indicated below with future changes in principal and interest components, as applicable) to my (our) Checking or Savings Account indicated below and the depository named below to debit the same to such account. I (we) understand that if any debit entries under this authorization are returned for insufficient funds or otherwise dishonored, I (we) will promptly send THE LENDER the total monthly payment due, plus any late charge(s) or other fees due under my contract for deed.

DEPOSITORY INSTITUTION

NAME \_\_\_\_\_

CITY \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_

BANK PHONE NO. \_\_\_\_\_

CHECKING: \_\_\_\_\_ SAVINGS: \_\_\_\_\_

DAY OF WITHDRAWAL   1<sup>ST</sup>     2<sup>ND</sup>     3<sup>RD</sup>     4<sup>TH</sup>     5<sup>TH</sup>   of each month

DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TRANSIT NUMBER

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This authorization is to remain in full force and effect until THE LENDER has received written notification from me (us) of its termination in such time and in such manner as to afford THE LENDER a reasonable opportunity to act upon it. THE LENDER may terminate this agreement at anytime, with written notice sent to me.

NAME (S) \_\_\_\_\_  
(PLEASE PRINT)

PAYMENT AMOUNT \$ \_\_\_\_\_  
ADDITIONAL PRINCIPAL IF ANY \$ \_\_\_\_\_  
FOR EACH MONTH

DATE \_\_\_\_\_ SIGNED X \_\_\_\_\_

SIGNED X \_\_\_\_\_

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COPY  
RETAIN FOR YOUR RECORDS

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DEPOSITORY INSTITUTION  
NAME \_\_\_\_\_  
CITY \_\_\_\_\_  
ACCOUNT NO. \_\_\_\_\_  
BANK PHONE NO. \_\_\_\_\_  
**CHECKING:** \_\_\_\_\_ **SAVINGS:** \_\_\_\_\_

DAY OF WITHDRAWAL   1<sup>ST</sup>     2<sup>ND</sup>     3<sup>RD</sup>     4<sup>TH</sup>     5<sup>TH</sup>   of each month  
DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_  
STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TRANSIT NUMBER \_\_\_\_\_

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ADDITIONAL PRINCIPAL IF ANY \$ \_\_\_\_\_  
FOR EACH MONTH

DATE \_\_\_\_\_ SIGNED X \_\_\_\_\_

SIGNED X \_\_\_\_\_