

GLO-1 CRUDE OIL/CONDENSATE PRODUCTION REPORT BUSINESS RULES

Electronic Reporting Cell Address	Field Name	Description
A1	Disclaimer Line 1	Required field. Protected area. Do not modify this cell. Cell must read as follows: Texas General Land Office Oil and Condensate Production/Royalty Report (GLO-1 rev 05/01/2011)
A2	Disclaimer Line 2	Required field. Protected area. Do not modify this cell. Cell must read as follows: Disclaimer: This system is made available by the General Land Office, an agency of the state of Texas. Neither the state
A3	Disclaimer Line 3	Required field. Protected area. Do not modify this cell. Cell must read as follows: of Texas, nor any agency thereof, nor any of their employees, makes any warranty, express or implied, directly or indirectly
A4	Disclaimer Line 4	Required field. Protected area. Do not modify this cell. Cell must read as follows: or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus,
A5	Disclaimer Line 5	Required field. Protected area. Do not modify this cell. Cell must read as follows: product or process related to the use of this system.
A6	Disclaimer Line 6	Required field. Protected area. Do not modify this cell. Cell must read as follows: The entire risk arising out of the use or performance of this system remains with the lessee. Neither the state of Texas,
A7	Disclaimer Line 7	Required field. Protected area. Do not modify this cell. Cell must read as follows: nor any agency thereof shall be liable for any damages of any kind whatsoever arising out of this system.
Row 8		Required blank row.
A9	Reporting Company Customer ID	Required field. Protected area. Do not modify this cell. Cell must read as follows: Reporting Company Customer ID:
B9	Reporting Company Customer ID	Required field. Enter the Reporting Company Customer ID assigned by the GLO. Must match GLO database. Format: C000000000. "C" must be uppercase.

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A10	Reporting Company Name	Required field. Protected area. Do not modify this cell. Cell must read as follows: Reporting Company Name:
B10	Reporting Company Name	Required field. Enter the reporting company name. Must match exact format as GLO database.
A11	Blanket Authorization # (BAN)	Required field. Protected area. Do not modify this cell. Cell must read as follows: Blanket Authorization # (BAN):
B11	Blanket Authorization Number	Required field. Enter the 4-digit blanket authorization number (BAN) assigned to the reporting company by the GLO.
A12	Date Prepared	Required field. Protected area. Do not modify this cell. Cell must read as follows: Date Prepared:
B12	Date Prepared	Required Field. Enter date prepared, MM/DD/YYYY format.
A13	Telephone #	Required field. Protected area. Do not modify this cell. Cell must read as follows: Telephone #:
B13	Telephone #	Required field. Enter numbers only as NNNNNNNNNN. Do not include parenthesis () around the area code or the dash (-) between the numbers. Formatting occurs when the cell is exited.
A14	Prepared By	Required field. Protected area. Do not modify this cell. Cell must read as follows: Prepared By:
B14	Prepared By	Required field. Enter the name of the reporting company's contact. Cannot exceed 100 characters.
A15	E-Mail Address	Required field. Protected area. Do not modify this cell. Cell must read as follows: E-Mail Address:
B15	E-Mail Address	Required field. Enter the e-mail address of the reporting company's contact. Cannot exceed 100 characters.

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Row 16		Required blank row.
A17	Report #	Required field. Protected area. Do not modify this cell. Cell must read as follows: Report #:
B17	Report #	Required field when reporting lease information in the corresponding column. Enter a unique number between 1 and 9999, for each report submitted within the batch.
A18	Production Year-Month	Required field. Protected area. Do not modify this cell. Cell must read as follows: Production Month-Year:
B18	Production Year-Month	Required field. Enter the year and month in the YYYYMM format.
A19	State Lease #	Required field. Protected area. Do not modify this cell. Cell must read as follows: State Lease #:
B19	State Lease #	Required field. Enter the state lease number which must match the GLO database. Unit number and lease number must be verified with GLO database if unit number is reported. Do not include the alpha prefix, i.e., M or MF.
A20	RRC Oil District and Lease #	Required field. Protected area. Do not modify this cell. Cell must read as follows: RRC Oil District and Lease #:
B20	RRC Oil District and Lease #	Required if report is for a RRC oil lease. Enter RRC Oil district and Oil Lease number assigned by the RRC. Must be blank if RRC Gas District and well ID is not blank. Must be verified against GLO database. Format 03-12345. Enter the RRC District Number as 01, 02, 03, 04, 05, 06, 6E, 7B, 7C, 08, 8A, 09, or 10, and the RRC lease number as 5 digits. Separate the Oil District and Lease # with a hyphen (-).
A21	RRC Gas District and Well ID	Required field. Protected area. Do not modify this cell. Cell must read as follows: RRC Gas District and Well ID:

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B21	RRC Gas District and Well ID	<p>Required if report is for a RRC gas well. Enter the RRC Gas District and Well ID assigned by the RRC.</p> <p>Must be blank if RRC Oil District and Lease # is not blank. Must be verified against GLO database.</p> <p>Format 03-123456. Enter the RRC District Number as 01, 02, 03, 04, 05, 06, 6E, 7B, 7C, 08, 8A, 09, or 10, and the RRC Well ID as 6 digits. Separate the Gas District and Well ID with a hyphen (-).</p>
A22	RRC Drilling Permit Number	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>RRC Drilling Permit Number:</p>
B22	RRC Drilling Permit Number	<p>Enter the permit number if the well has not been assigned an ID number by the RRC.</p> <p>Format 03-123456. Enter the RRC District Number as 01, 02, 03, 04, 05, 06, 6E, 7B, 7C, 08, 8A, 09, or 10, and the Drilling Permit number as 6 digits. Separate the District and Drilling Permit Number with a hyphen (-).</p>
A23	RRC Field Name	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>RRC Field Name:</p>
B23	RRC Field Name	<p>Required Field. Enter Field Name assigned by the RRC. Maximum of 100 Characters.</p>
A24	RRC Lease Name	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>RRC Lease Name:</p>
B24	RRC Lease Name	<p>Required field. Enter Lease Name assigned by the RRC. Maximum of 100 characters.</p>
A25	Property Alias Name	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Property Alias Name:</p>
B25	Property Alias Name	<p>Field not required. For reference only. This is the user's description of the field or tract being reported. 100 character maximum.</p>
A26	Type of Report: Unitized/Non Unit	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Type of Report: Unitized/Non Unit:</p>

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B26	Type of Report: Unitized/Non Unit	<p>Required field. Enter 'Unitized' or 'Non Unit'.</p> <p>Enter 'Unitized' if the RRC ID is in a GLO Unit.</p> <p>Enter 'Non Unit' if the RRC ID is a lease well attached to a Non-Unitized GLO state lease.</p>
A27	Unit Number	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Unit Number:</p>
B27	Unit Number	<p>Required field when unitized. Must be blank if non-unit.</p> <p>Enter the unit # assigned by the GLO. The Unit # and GLO state lease # must match the GLO database.</p>
A28	Tract Participation Factor	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Tract Participation Factor:</p>
B28	Tract Participation Factor	<p>Required field when Type of Report is Unitized. Must be blank if non-unit.</p> <p>Enter the tract participation factor up to 8 decimal places.</p>
A29	Original Report	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Original Report:</p>
B29	Original Report	<p>Required field. Enter 'Yes' or 'No-Reverse' or 'No-Rebook'.</p> <p>Original Reports must be 'Yes'.</p> <p>Reversing Reports must be 'No-Reverse' and Rebooking Reports must be 'No-Rebook'.</p>
A30	Report ID	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Report ID:</p>
B30	Report ID	<p>If filing a Rebooking Report, the reporting company has the option to enter the Report ID, assigned by the GLO, of the report being reversed. The Report ID is a 6 character alphanumeric field. Must be Blank if an original report.</p>
A31	Override Code	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Override Code:</p>

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B31	Override Code	Not required. Used if necessary to file a report that will not comply with number of expected reports per the report control record. Must be approved by GLO staff. Call (512) 463-6850 to obtain the override code. The Override Code will be a five character alphanumeric field. Override code expires 14 days after issuance.
A32	Is this an Annual Report?	Required field. Protected area. Do not modify this cell. Cell must read as follows: Is this an Annual Report?
B32	Is this an Annual Report?	Required field. Enter 'Yes' or 'No'. If "Yes", you must have obtained prior approval from the GLO to report annually for this state lease/RRC ID.
A33	Operator Customer ID	Required field. Protected area. Do not modify this cell. Cell must read as follows: Operator Customer ID:
B33	Operator Customer ID	Required field. Enter the Operator's customer ID assigned by the GLO. Must match GLO database. Format: C000000000.
A34	Is this the Gross Production/Disposition Volume report?	Required field. Protected area. Do not modify this cell. Cell must read as follows: Is this the Gross Production/Disposition Volume Report?
B34	Is this the Gross Production/Disposition Volume report?	Required field. Enter 'Yes' or 'No'. If 'Yes', the Gross Production/Disposition Volume report will account for all production and disposition volumes for Non-Unit Reports and Unitized Reports on the low numbered GLO state lease in the unit. The Gross Production/Disposition Volume report may also account for operator royalty volumes attributable to the GLO state lease. Must be 'No' if not low numbered lease within a unit. If Gross Production/Disposition Volume = 'No', the report will only account for net dispositions and royalty calculations attributable to the GLO state lease for: Multiple marketing arrangements. Reports on unitized leases other than the low numbered GLO state lease in the unit. Working interest owners reporting their interest.

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A35	Purchaser Tax ID	Required field. Protected area. Do not modify this cell. Cell must read as follows: Purchaser Tax ID:
B35	Purchaser Tax ID	Required field when the royalty due is greater than zero. Enter the Purchaser's 11-digit state of Texas Tax ID. A valid Tax ID can contain numbers only, must have 11 digits, and the first digit must be a 1, 2, or 3. The Tax ID must be the same number assigned to the reporting company by the state of Texas Comptroller's Office.
A36	Is this sale to an affiliated entity?	Required field. Protected area. Do not modify this cell. Cell must read as follows: Is this sale to an affiliated entity?
B36	Is this sale to an affiliated entity?	Required field. Enter 'Yes' or 'No' Enter 'Yes' if the sale is to an affiliated entity. Enter 'No' if this is an "Arms length" transaction.
A37	Royalty Payer Customer ID	Required field. Protected area. Do not modify this cell. Cell must read as follows: Royalty Payer Customer ID:
B37	Royalty Payer Customer ID	Required field when royalty due is greater than zero. Enter the Royalty Payer Customer ID assigned by the GLO. Must match GLO database. Format: C000000000.
A38	Does the GLO take its oil In-Kind?	Required field. Protected area. Do not modify this cell. Cell must read as follows: Does the GLO take its oil In-Kind?
B38	Does the GLO take its oil In-Kind?	Required field. Enter "Yes" or "No" Will be verified against GLO database. Enter 'Yes' if the GLO takes royalty due oil "In-Kind" as opposed to cash. If 'Yes', Royalty Due Net Barrels (line number 56) must be blank or zero.
A39	Beginning Stock	Required field. Protected cell. Do not modify this cell. Cell must read as follows: Beginning Stock:

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B39	Beginning Stock	<p>Enter the beginning stock of crude oil or condensate. This figure is the ending stock from the previous month. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume report = "No".</p>
A40	Gross Production	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Gross Production:</p>
B40	Gross Production	<p>Enter the total volume of oil or condensate produced during the reported production month. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A41	Dispositions	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Dispositions:</p>
A42	0 Pipeline	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>0 Pipeline:</p>
B42	0 Pipeline	<p>Enter the total volume run to a pipeline. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A43	1 Truck	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>1 Truck:</p>

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B43	1 Truck	<p>Enter the total volume moved from the lease by truck. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A44	2 Tank Car or Barge	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>2 Tank Car or Barge:</p>
B44	2 Tank Car or Barge	<p>Enter the total volume moved from the lease by tank car or barge. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A45	3 Tank Cleaning Net Oil/Condensate	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>3 Tank Cleaning Net Oil/Condensate:</p>
B45	3 Tank Cleaning Net Oil or Condensate	<p>Enter the total volume recovered from lease tank cleanings – net oil carries a royalty obligation. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A46	4 Circulating Oil/Condensate	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>4 Circulating Oil/Condensate:</p>
B46	4 Circulating Oil/Condensate	<p>Enter the total volume of oil/condensate moved from the lease for use as work oil, frac oil or load oil. This volume has a royalty obligation. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>

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A47	5 Lost or Stolen	Required field. Protected area. Do not modify this cell. Cell must read as follows: 5 Lost or Stolen
B47	5 Lost or Stolen	Enter the total volume of oil/condensate lost by leaks, spills, theft, or losses caused by fire or natural disasters. This volume carries a royalty obligation. Include up to six digits to the right of the decimal. Must be between -99999999.999999 and 99999999.999999. May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".
A48	6 Basic Sediment and Water	Required field. Protected area. Do not modify this cell. Cell must read as follows: 6 Basic Sediment and Water:
B48	6 Basic Sediment and Water	Enter the total volume of basic sediment and water (BS&W) from tank cleaning and all other sources. Include up to six digits to the right of the decimal. Must be between -99999999.999999 and 99999999.999999. May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".
A49	7A Other - Royalty Due	Required field. Protected area. Do not modify this cell. Cell must read as follows: 7A Other - Royalty Due:
B49	7A Other - Royalty Due	Enter the total volume of marketable oil used for lease use, road oil, etc. These volumes carry a royalty obligation. Include up to six digits to the right of the decimal. Must be between -99999999.999999 and 99999999.999999. May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".
A50	7B Other - No Royalty Due	Required field. Protected area. Do not modify this cell. Cell must read as follows: 7B Other - No Royalty Due:

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Electronic Reporting Cell Address	Field Name	Description
B50	7B Other - No Royalty Due	<p>Enter the total volume of any other disposition(s) that do not carry a royalty obligation. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p> <p>NOTE: Water bleed-offs have no royalty due. Stock amendments do not carry an immediate royalty obligation. However, the amendment will result in royalty as it flows through to net barrels.</p>
A51	8 Skim Liquid Hydrocarbons	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>8 Skim Liquid Hydrocarbons:</p>
B51	8 Skim Liquid Hydrocarbons (Oil)	<p>Enter the total volume of oil/condensate recovered from a salt-water gathering system prior to injection or other disposal of the water. This volume carries a royalty obligation. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A52	9 Scrubber Oil	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>9 Scrubber Oil:</p>
B52	9 Scrubber Oil	<p>Enter total volume of liquid hydrocarbons that are accumulated prior to compression of the gas, in lines gathering casinghead gas to a processing plant. This volume carries a royalty obligation. Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A53	Ending Stock	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Ending Stock:</p>

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B53	Ending Stock	<p>Enter the volume of crude oil and/or condensate remaining at the end of the month. Ending Stock is the sum of (Beginning Stock + Gross Production) - (0 Pipeline + 1 Truck + 2 Tank Car or Barge + 3 Tank Cleaning Net Oil/Condensate + 4 Circulating Oil/Condensate + 5 Lost or Stolen + 6 Basic Sediment and Water + 7A Other - Royalty Due + 7B Other - No Royalty Due + 8 Skim Liquid Hydrocarbons + 9 Scrubber Oil).</p> <p>In simpler terms: Ending Stock = (Beginning Stock + Gross Production) - (the sum of all dispositions). Include up to six digits to the right of the decimal. Must be between -99999999.999999 and 99999999.999999.</p> <p>May contain volume only if Gross Production/Disposition Volume Report = "Yes". Must be blank or zero if Gross Production/Disposition Volume Report = "No".</p>
A54	Drip Oil	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Drip Oil:</p>
B54	Drip Oil	<p>Enter the total volume of drip oil sold. Include up to six digits to the right of the decimal. Must be between -99999999.999999 and 99999999.999999.</p>
A55	Does the Royalty Due Net Barrels Represent The Entire Royalty Obligation?	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Does the Royalty Due Net Barrels Represent The Entire Royalty Obligation?</p>
B55	Does the Royalty Due Net Barrels Represent The Entire Royalty Obligation?	<p>Required field. Enter 'Yes', 'No' or 'Not Applicable'.</p> <p>If line 56 (royalty due net barrels) is zero or blank, line 55 (Does The Royalty Due Net Barrels Represent The Entire Royalty Obligation?) must be 'Not Applicable'.</p> <p>If non unit report and line 55 is 'Yes', line 56 must equal the royalty bearing dispositions (lines 42 through 52 less lines 48 and 50).</p> <p>No calculation edits if line 55 is 'No' and line 56 is not zero.</p>
A56	Royalty Due Net Barrels	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Royalty Due Net Barrels:</p>

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B56	Royalty Due Net Barrels	Include up to six digits to the right of the decimal. Must be between -999999999.999999 and 999999999.999999. This will be the volume allocated to the lease if it is a Unitized report. This may be the non-operators' interest.
A57	API Gravity	Required field. Protected area. Do not modify this cell. Cell must read as follows: API Gravity
B57	API Gravity	Required field when royalty due Net Barrels is greater than zero. Enter the American Petroleum Institute gravity of the barrels that carry a royalty obligation. Use weighted average when necessary. Include up to six digits to the right of the decimal. The reported value must be between 12.000000 and 99.999999. Must be blank or zero when royalty due Net Barrels is zero or blank.
A58	Unit Value	Required field. Protected area. Do not modify this cell. Cell must read as follows: Unit Value:
B58	Unit Value	Required field when royalty due Net Barrels is greater than zero. Enter the value per barrel of oil for royalty purposes. The price or value should already be adjusted for gravity, if applicable. Use weighted average when necessary. All barrels that were not sold but carry a royalty obligation should be valued the same as sales. Include up to six digits to the right of the decimal. Must be between 0.000001 and 9999.999999. Must be blank or zero when royalty due Net Barrels is zero or blank.
A59	Gross Value	Required field. Protected area. Do not modify this cell. Cell must read as follows: Gross Value:
B59	Gross Value	Required field when royalty due Net Barrels is greater than zero. Enter the gross value of the net barrels. This is calculated by multiplying the number of net barrels by the unit value. Round to two decimal places. Must be blank or zero when royalty due Net Barrels is zero or blank.
A60	Royalty Decimal	Required field. Protected area. Do not modify this cell. Cell must read as follows: Royalty Decimal:

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B60	Royalty Decimal	<p>Required field when gross value is greater than zero.</p> <p>Enter the lease royalty interest as a decimal. Include six digits to the right of the decimal. Decimal must be between 0.000001 and 1.</p> <p>The reported royalty decimal must match the GLO database.</p> <p>The correct royalty decimal could be entered even if not used in royalty calculations.</p>
A61	Royalty Due	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Royalty Due:</p>
B61	Royalty Due	<p>Required field when gross value is greater than zero.</p> <p>Enter the royalty due. This is calculated by multiplying the gross value by the royalty decimal. Round to two decimal places. Must be between -999999999.99 and 999999999.99.</p> <p>Must be blank or zero when gross value is blank.</p>
A62	Comments	<p>Required field. Protected area. Do not modify this cell. Cell must read as follows:</p> <p>Comments:</p>
B62	Comments	<p>Optional Field. Enter comments to explain unusual reporting situations.</p> <p>Field limited to 500 characters.</p>
A63	Blank Line for a Future Field	
A64	Blank Line for a Future Field	
A65	Blank Line for a Future Field	
A66	Blank Line for a Future Field	
A67	Blank Line for a Future Field	