



Texas General Land Office

Rev. Feb. 2009

INTERMEDIATE Facility Emergency Response Plan

This form is to be used by operators of intermediate facilities to indicate the details of the facility, the oil spill prevention measures employed, and the strategies the operators of the facility plan to implement to respond to a spill of oil at the facility. Complete and accurate use of this form at a certified intermediate facility satisfies the requirements for an intermediate facility response plan identified in 31 TAC Chapter 19.13. Operators are responsible for accurate and comprehensive submission of information to the Land Office and for updating this form whenever conditions warrant. Additional or duplicate pages may be necessary.

Section 1 - Owner and Operator

Owner Name	
Owner Address	
Owner City/State/Zip	
Owner Telephone	Owner Fax
Operator Name	
Operator Address	
Operator City/State/Zip	
Operator Telephone	Operator Fax

Section 2 - Person In Charge

PIC Name	
PIC Address	
PIC City/State/Zip	
PIC 24hr Telephone	PIC Fax

Section 3 - Facility Information

Facility Name	
Facility Physical Address	
Facility City/State/Zip	
Facility Telephone	Facility Fax
Facility Latitude	Facility Longitude
<input type="text"/> deg <input type="text"/> min <input type="text"/> sec	<input type="text"/> deg <input type="text"/> min <input type="text"/> sec



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Section 4 - Facility Operational Information

Facility Primary Activity (check all that apply)			
<input type="checkbox"/> Oil Storage	<input type="checkbox"/> Refining	<input type="checkbox"/> Exploration	<input type="checkbox"/> Marina
<input type="checkbox"/> Oil Transfer	<input type="checkbox"/> Production	<input type="checkbox"/> Drilling	<input type="checkbox"/> Vessel Fueling
			<input type="checkbox"/> Other _____
Types of Oil Handled at the Facility			
MSDS Location			
List Storage Tanks and Pipelines/Flowlines/Transmission Lines			
Storage Tanks		Pipelines/Flowlines/Transmission Lines	
Description/#	Maximum Capacity in Gallons	Description/#	Diameter in inches
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
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<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Oil capacity in gallons (fuel, lube, and cargo) of largest vessel served by this facility. (n/a if not applicable)			
List the facility oil spill prevention procedures and/or methods			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			

Section 5 - General Response

A general description of measures to take in the event of an unauthorized discharge:
<input style="width: 100%; height: 20px;" type="text"/>
Plan for containing and collecting discharged oil (e.g. methods of cleaning and sensitive areas to protect):
<input style="width: 100%; height: 20px;" type="text"/>



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Section 5 - General Response (cont.)

Emergency procedures (E.S.C.A.P.E.):

- | | | |
|---------------------------------------|--|---------------------------------------|
| 1. Ensure that all personnel are safe | 3. Contain the spill / Call Contractor | 5. Plan & Implement Collection of Oil |
| 2. Stop the source | 4. Alert Agencies | 6. Evaluate |

TGLO (800) 832-8224 & National Response Center (800) 424-8802

A description of secondary containment or diversionary structures including methodology for determining adequacy:

Section 6 - Drills and Exercises Record

Drill Date	Type	# Personnel	PIC of Training	Lessons Learned (use additional pages if necessary)

Drill Types:

- *Notification TableTop Drills (TT)--facility exercises procedures to notify TGLO, NRC, and DCO
- *Equipment Deployment Drills (Equip)--facility deploys a representative sample of facility owned equipment.



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Section 7 - Worst-Case Discharge Scenario

Scenario Rationale:

Section 8- WCD Response Strategies

Ensure the Safety of Citizens and Response Personnel

- Identify hazard(s) of spilled material
- Establish site control (hot zone, warm zone, cold zone, and security)
- Consider evacuations, as needed
- Establish vessel and/or aircraft restrictions
- Monitor air in impacted areas
- Develop site safety and health plan for response personnel
- Ensure safety briefings are conducted

Control the Source of the Spill

- Complete emergency shutdown
- Conduct fire fighting
- Initiate temporary repairs
- Transfer and/or lighter product
- Conduct salvage operations, as necessary



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Section 8- WCD Response Strategies con't.

Manage Coordinated Response Effort

- Complete or confirm notifications
- Establish a unified command organization and facilities (command post, etc.)
- Ensure local and tribal officials are included in response organization
- Initiate spill response Incident Action Plans (IAP)
- Ensure mobilization and tracking of response resources
- Account for personnel and equipment
- Complete documentation
- Evaluate planned response objectives versus actual response (debrief)

Maximize Protection of Environmentally-Sensitive Areas

- Implement pre-designated response strategies
- Identify resources at risk in spill vicinity
- Track oil movement and develop spill trajectories
- Conduct visual assessments (e.g., overflights)
- Develop/implement appropriate protection tactics

Recover and Rehabilitate Injured Wildlife

- Establish oiled wildlife reporting hotline
- Conduct injured wildlife search and rescue operations
- Setup primary care unit for injured wildlife
- Operate wildlife rehabilitation center
- Initiate citizen volunteer effort for oiled bird rehabilitation

Remove Oil from Impacted Areas

- Conduct appropriate shoreline cleanup efforts
- Clean oiled structures (piers, docks, etc.)
- Clean oiled vessels

Minimize Economic Impacts

- Consider tourism, vessel movements, and local economic impacts throughout response
- Protect public and private assets, as resources permit
- Establish damage claims process

Keep Stakeholders Informed of Response Activities

- Provide forum to obtain stakeholder input and concerns
- Provide stakeholders with details of response actions
- Identify stakeholder concerns and issues, and address as practical
- Provide elected officials details of response actions

Keep the Public Informed of Response Activities

- Provide timely safety announcements
- Establish a Joint Information Center (JIC)
- Conduct regular news briefings
- Manage news media access to spill response activities
- Conduct public meetings, as appropriate



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Section 9- Environmental Sensitivity Map

Section 10- Description of Environmentally Sensitive Areas

Section 11- Environmental Sensitive Area Protection Strategies



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Section 12- Discharge Prevention Procedures

Empty box for Section 12- Discharge Prevention Procedures.

Section 13- DCO Agreement and/or proof of adequate response capability

Empty box for Section 13- DCO Agreement and/or proof of adequate response capability.



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- (1) The operators of this facility are committed, at least annually, to conduct an oil spill drill that entails notifying the GLO and the National Response Center, deploying a representative sample of facility owned equipment, and keeping a log at the facility that documents when the drill was conducted and facility personnel who participated in it.
- (2) All facility personnel who might be involved in an oil spill response have been informed that detergents or other surfactants are prohibited from being used on an oil spill in the water, and that dispersants can only be used with the approval of the Texas General Land Office and the Regional Response Team in accordance with the Area Contingency Plan.
- (3) It is the intention of this organization to utilize this plan for the prevention of oil spills and as a guide for response to unauthorized discharges of oil into coastal waters.
- (4) If this facility does not, during normal business hours, have personnel on site, there will be displayed in a prominent location a sign or placard which identifies the contact telephone numbers for the GLO and USCG and states that they are to be notified of any unauthorized discharge of oil

Signature of authorized representative

Printed name of authorized representative